



Please return this application with your deposit to Lombard Golf Course.
2400 W. Butterfield Road, Lombard, Illinois 60148 | (630) 469-6768



LOMBARD GOLF COURSE OUTING APPLICATION

Organization:		Contact Name:			
Address:		City:		State:	Zip:
Email:		Phone :		Cell Phone:	

GOLFING INFORMATION

Outing Date:		Preferred Start Time:			Number of Holes:		9	18	
Estimated # of Golfers:				Shotgun Start:		Yes		No	
Estimated Tee Times:				I understand that a shotgun start requires payment for a minimum number of 60 golfers. If less than 60 golfers are present, I will be charged accordingly to meet the minimum number of 60 golfers. Please note: there is an additional \$10 charge per golfer for the exclusive use of the golf course. _____ (INITIAL)					
Outing Package:	Putter	Wedge	Wood						
Outing Format:	Best Ball	Scramble	Alt. Shot	50/50					
Requested # of Gas Carts:				I understand that Lombard Golf Course owns 36 gas carts to accommodate up to 72 golfers. If our outing requires more than 36 gas carts, it is the responsibility of the outing to cover the additional costs incurred for the rental of the additional carts. _____ (INITIAL)					
Requested # of Hand Carts:		Club Rentals:	L:						

ADDITIONAL INFORMATION

Registration Table:	Yes	No	Inside	Outside	Use of Clubhouse:	Yes	No	Use of Outdoor Grill:	\$10 Fee	Yes				
Number of Tables:	____ Inside		____ Outside		Number of Chairs:	____ Inside		____ Outside		Number of Serving Tables:	____ Inside		____ Outside	
Use of Patio:	Yes		No		Use of Beverage Cart:	Yes	No	I understand that a Lombard Golf Course employee will be the only person authorized to drive the beverage cart. No exceptions. _____ (INITIAL)						
Course Contests:	Yes	No	Men	Hole	Women	Hole								
Longest Drive							OUTSIDE BEVERAGES WILL NOT BE PERMITTED I understand that outside beverages will not be permitted on the course. All beverages must be purchased from Lombard Golf Course. _____ (INITIAL)							
Shortest Drive														
Closest to Pin														
Longest Putt														

OUTING AGREEMENT

I understand that the final number of golfers will be confirmed one week prior to the outing. If fewer golfers are present on the day of the outing than were confirmed, I am still responsible for paying for the number of golfers that were confirmed due to the fact that Lombard Golf Course has reserved those tee times exclusively for our outing. Final payment will be due on the day of the outing. _____ (INITIAL)

I have reviewed the Lombard Golf Course and Lombard Park District outing information and guidelines and understand them as they apply to this outing. _____ (INITIAL)

Please note: pricing is subject to change without notice.

Applicant Signature: _____ Employee Signature: _____

OFFICE USE ONLY

Green Fees	Residents	#	X	\$	=	\$	Deposit Amount Received:	\$	Date:		
	Non-Residents	#	X	\$	=	\$					
Gas Carts		#	X	\$	=	\$	Received by:				
Hand Carts		#	X	\$	=	\$	Confirmed Date of Outing:		Employee Initials:		
Club Rentals		#	X	\$	=	\$	Confirmed # of Golfers:		1st Tee Time:		
Beverages		#	X	\$	=	\$	Credit Card Information:		Visa	Mastercard	Discover
Grill Fee	Includes charcoal, fluid & utensils.	#	X	\$10	=	\$	Name on Card:				
Other			X	\$	=	\$					
Total					=	\$	Expiration Date:				



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Let us help host the perfect day or evening out! Interested golfers are encouraged to contact the Lombard Golf Course clubhouse to assist with special needs and customizing your event. Give us a call at (630) 469-6768.

GOLF OUTING POLICIES & PROCEDURES

1. Outing dates will be awarded on a first come, first serve basis.
2. Dates and times for all outings are confirmed only upon receipt of an application and a nonrefundable \$100 deposit. The balance of all fees and charges are due the day of the outing.
3. There are no refunds for individual cancellations or if the group cancels the event. Refunds will be issued if the event is cancelled by Lombard Golf Course or the Lombard Park District. In the event of rain or inclement weather, a Lombard Golf Course representative will attempt to work with the group to reschedule at no additional charge or penalty.
4. The exact number of players must be finalized to the clubhouse manager no later than seven (7) days before the scheduled event. In the absence of any confirmation, the original estimate of players will become the official count and tee times will be reserved and green fees assessed on that basis. If on the event date there are more players than were confirmed, course personnel will try to accommodate the additional players; however, other reservations will take precedence and the availability of tee times cannot be guaranteed. If fewer golfers are present than were confirmed, the outing is responsible for the fees of the number of golfers confirmed.
5. Outing golfers must follow all rules including those pertaining to dress, course conduct and gas cart conduct.
6. All outing participants must sign all waivers that are required by the Lombard Park District and are applicable to the outing.
7. Outings that use gas carts will be responsible for the gas carts. There are two options for assuming responsibility. The first is for each driver to sign for the cart therefore that driver assumes all responsibility. Driver's licenses are required. The second option is for the organization to assume for all of the gas carts being driven by the members of their outing.
8. No one under the age of 16 is allowed to drive the gas cart at anytime. Failure to comply will result in a loss of gas cart rental privileges.
9. Groups may make their own arrangements for catering services; however, all beverages must be purchased from the Lombard Golf Course clubhouse.
10. An outing representative must provide the clubhouse staff with the names and starting times by foursome at least 30 minutes prior to the start of the outing. The representative must also be available to the course starter to assist in identification of outing golfers.
11. Outing golfers must check in with the course starter at least 15 minutes prior to their assigned tee time.
12. Non-golfers, (i.e. caddies, observers, small children) will not be allowed on the course.
13. Each golfer must have their own individual set of clubs and a bag.
14. Play will be limited to foursomes only for 9-hole or 18-hole play.
15. Weekend outings will not be available before 12:00 pm. Weekday outings will not be available if conflicting with league play.
16. If several golfers participating in your outing are inexperienced, Lombard Golf Course recommends playing in a format that will help to equalize scoring. This may make the outing more enjoyable for each golfer playing. Please do not hesitate to call the clubhouse if you have any questions regarding playing formats.
17. The patio will be available for use at no charge. A charcoal grill is also available for use. The charcoal, lighter fluid and utensils will be included for a \$10 usage fee.
18. Due to a limited supply of gas carts and rental clubs, arrangements must be made in advance to ensure their availability.

I, the undersigned outing representative, have read the Lombard Golf Course policies and procedures and as the representative of the organization participating in the outing, we agree to abide by the policies and procedures stated above.

Print Name:	Applicant Signature:	Organization:
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